

HORIZON PROPERTIES

HOUSEKEEPING

1. WHAT KIND OF OWNER IS THIS SERVICE ADDRESSED TO?

- To the owner who does not want to have to manage a cleaning lady directly, her possible absences, her payment and the associated declarations.

2. OUR SCOPE OF WORK

- Cleaning in the unit
- Dusting of all surfaces.
- Mopping all floors.
- Cleaning of the kitchen
- Cleaning the bathroom(s).
- Cleaning of linens.

3. PRICING

- **OPTION 2x PER WEEK : Rs 8,000 + VAT / Month**
- **OPTION 3x PER WEEK : Rs 12,000 + VAT / Month**
- **OPTION 6x PER WEEK: Rs 24,000 + VAT / Month**

- **HOURLY RATE in addition**

> 1 hour from Monday to Saturday: **Rs 350 + VAT**

> 1 hour from Sundays & public holidays: **Rs 700 + VAT**

4. TERMS & CONDITIONS

- *Includes cleaning product & equipment*
- *2-man hours per clean*
- *Includes spotcheck from the Property Manager twice a month*
- *Washing & ironing of linen will be done within 2 hours if time/priorities permit - as advised by client*
- *A refresh is not a deep cleaning. Therefore, in the event of excessive use of the unit or any other such event which may create abnormal "load of work", a deep clean will be required (based on separate quote)*
- *Ironing of personal garments / laundry falls outside the scope of this service, the same can be provided at extra cost and based on hourly rate*

DATE

OWNER'S NAME

RESIDENCE
& UNIT

SIGNATURE

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